

## In-Year Admission Arrangements



### Oasis Academy Bank Leaze, In-year Admission Arrangements for 2019-2020

#### Introductory statement

Oasis Academy Bank Leaze is an academy where all young people are given the opportunity they deserve to make excellent progress and fulfil their full potential. Oasis academy Bank Leaze is a fully inclusive primary academy, accepting children of all abilities, of any faith or none.

#### Application process

We welcome initial enquiries from parents and careers who would like information regarding admission to the Academy in-year, and our waiting lists.

In the first instance, please contact our office regarding admissions by telephoning 01275 894580 or emailing [info@oasisbankleaze.org](mailto:info@oasisbankleaze.org).

Arrangements for applications for Reception places are administered by Bristol City Council, who you can contact by writing to School Admissions (City Hall), PO Box 3399, Bristol, BS1 9NE or calling 0117 903 7694.

#### Waiting lists

As the academic year has now begun, it may be that you will need to join Oasis Academy Bank Leaze's waiting list. The waiting list is held and maintained by the academy.

#### Oversubscription criteria and Tie Break

When the school is oversubscribed, after the admission of students with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.
2. Siblings – Where there are siblings in attendance at the preferred school or paired junior school and who will still be on roll in the year of entry. Sibling refers to brother or sister, half brother or sister, step brother or sister or the child of the parent/carer's partner where the child for whom the place is sought is living in the same family unit at the same address as that sibling.
3. Geography - Children living closest to the school as measured in a direct line from the home address to the school. The home address is where the child spends the majority of the time and is living with the person who has parental responsibility and is the main 'carer' as defined in section 576 of the Education Act 1996 (documentary evidence may be requested). If a child

regularly lives at more than one address the LA will have to reach a conclusion about which should be counted as the main address when allocating places. This will normally be the address where the Child Benefit is paid and where the child is registered with a doctor.

**Tie Breaks** - Where there are more applications than there are places remaining within a particular category, siblings will be given priority. After this, direct line distance from home to school will be used as a tiebreak. When the furthest distance to qualify for a place relates to a household containing two or more children for whom applications are being made (e.g. twins), the place will be offered to one child. The remaining child(ren) will be considered under the sibling criterion if further places become available. Where two or more children live in a flat or other multi-home dwelling and it is not possible to determine which applicant lives closest to the preferred school as measured in a direct line from the building to the school, the available place(s) will be allocated by drawing lots. Any offer of a place determined by random allocation will be overseen by a member of staff from the Legal Division of Bristol City Council. Distances will be measured in a direct line from the Local Property Gazetteer point on the home address as held by Bristol City Council to a point within the main school building using a computerised mapping system.

### **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested, and the year group in which they wish their child to be allocated a place.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Principal and any supporting evidence provided by the parent.

In the first instance, please contact [info@oasisbankleaze.org](mailto:info@oasisbankleaze.org).

### **Appeals**

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact Bristol City Council for information on how to appeal.

### **Notes/Definitions**

#### Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

### Sibling:

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

### Medical and Social Need:

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions.

### Free School Meals Priority:

Those eligible for free school meals admission priority are children who:

- Are currently registered as eligible for free schools meals

Children for whom their parents cannot provide evidence that their child is currently registered for free school meals but where the child or its parents receive any of the following:

- Universal Credit
- Income Support
- income-based Jobseekers Allowance;
- an income-related employment and support allowance;
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that, from 6 April 2011, does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs);
- where a parent is entitled to the Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit)
- the Guarantee element of State Pension Credit

Parents will be required to provide evidence of eligibility with their application.

### Pupil Premium Priority:

Those eligible for Pupil Premium admission priority are children who:

- Are currently registered as eligible for free schools meals;
- Have been registered as eligible for free school meals at any point in the last six years

Children for whom their parents cannot provide evidence that their child is currently registered for free school meals, [or has been in the past 6 years] but where the child or its parents receive any of the following:

- Universal Credit
- Income Support;
- income-based Jobseekers Allowance;

- an income-related employment and support allowance;
- support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that, from 6 April 2011, does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs);
- where a parent is entitled to the Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit);
- the Guarantee element of State Pension Credit

Parents will be required to provide evidence of eligibility with their application.