



## **Oasis Academy Bank Leaze Admission Arrangements for 2023-24**

### **Introductory statement**

Oasis Academy Bank Leaze is an academy where all young people are given the opportunity they deserve to make excellent progress and fulfil their full potential. Oasis Academy Bank Leaze is a fully inclusive primary academy, accepting children of all abilities, of any faith or none.

### **Admission number**

The school has an admission number of 30 for entry in reception year.

The school will accordingly admit this number of students if there are sufficient applications. Where fewer applicants than the published admission number for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

### **Application process**

Details of the Local Authority Process including where to access the Common Application Form (CAF) can be found at [www.bristol.gov.uk/schools-learning-early-years/primary-admissions](http://www.bristol.gov.uk/schools-learning-early-years/primary-admissions).

Arrangements for applications for places to the reception year at the academy will be made in accordance with Bristol City Council's co-ordinated admission arrangements and will be made on the Common Application Form provided and administered by Bristol City Council.

Please access the application form by visiting Bristol City Council's website at [www.bristol.gov.uk](http://www.bristol.gov.uk).

The process of allocating places will begin after January 2023. You will be sent an email from Bristol City Council in April 2023.

### **Oversubscription criteria and Tie Break**

When the school is oversubscribed, after the admission of students with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and all previously looked after children and immediately after being looked after became subject to adoption, a child arrangements order, or a special guardianship order. This includes those children who appear to Oasis Community Learning to have been in state care outside of England and ceased to be in state care as a result of being adopted. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Siblings – Where there are siblings in attendance at the preferred school or paired junior school and who will still be on roll in the year of entry. Sibling refers to brother or sister, half brother

or sister, step brother or sister or the child of the parent/carer's partner where the child for whom the place is sought is living in the same family unit at the same address as that sibling.

3. Geography - Children living closest to the school as measured in a direct line from the home address to the school. The home address is where the child spends the majority of the time and is living with the person who has parental responsibility and is the main 'carer' as defined in section 576 of the Education Act 1996 (documentary evidence may be requested). If a child regularly lives at more than one address the LA will have to reach a conclusion about which should be counted as the main address when allocating places. This will normally be the address where the Child Benefit is paid and where the child is registered with a doctor.

**Tie Breaks** - Where there are more applications than there are places remaining within a particular category, siblings will be given priority. After this, direct line distance from home to school will be used as a tiebreak. When the furthest distance to qualify for a place relates to a household containing two or more children for whom applications are being made (e.g. twins), the place will be offered to one child. The remaining child(ren) will be considered under the sibling criterion if further places become available. Where two or more children live in a flat or other multi-home dwelling and it is not possible to determine which applicant lives closest to the preferred school as measured in a direct line from the building to the school, the available place(s) will be allocated by drawing lots. Any offer of a place determined by random allocation will be overseen by someone independent of the school. Distances will be measured in a direct line from the Local Property Gazetteer point on the home address as held by Bristol City Council to a point within the main school building using a computerised mapping system.

### **Education, Health and Care Plans**

Children with Education, Health and Care Plans (EHCP) follow the transfer arrangements set out in the Code of Practice and associated regulations, and are not subject to general admission arrangements.

### **Late applications**

All applications received by Bristol City Council after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

For more information on late applications, please visit Bristol City Council's website at [www.bristol.gov.uk](http://www.bristol.gov.uk).

### **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested, and the year group in which they wish their child to be allocated a place.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Principal and any supporting evidence provided by the parent.

In the first instance, please contact us by e-mail on [info@oasisbankleaze.org](mailto:info@oasisbankleaze.org).

## Waiting lists

The waiting list for Oasis Academy Bank Leaze is held and maintained by Bristol City Council.

For more information on the waiting list, please visit [www.bristol.gov.uk](http://www.bristol.gov.uk).

## Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact Bristol City Council for information on how to appeal. Information on the process and timetable for the appeals process is on [www.bristol.gov.uk](http://www.bristol.gov.uk).

## Applicants living outside the Local Authority

Parents living outside the Local Authority, where the academy is located, should use the Common Application Form provided by their home Local Authority.

## Notes/Definitions

### Looked after children and previously looked after children

i. Looked after children are those who are in the care of a local authority or provided with accommodation by that authority under section 22 of the Children Act 1989.

ii. In relation to school admissions legislation a 'looked after child' is a child in public care at the time of application to school. Applicants can provide evidence demonstrating their child was previously in care to an institution action as a Local Authority, or an organisation that supports the best interests of the community/child. In the case of previously looked after children, admission authorities may request a copy of the adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child, confirming that they were looked after immediately prior to that order being made, or such evidence that demonstrates a child was in state care outside of England prior to being adopted.

### Home address:

Bristol will not accept more than one address as the child's home address. Where a child regularly lives at more than one address the admission authority will have to reach a conclusion about which should be counted as the main address when allocating places, taking relevant evidence into account. Normally this will be the address where the child is registered with a medical GP. Where parents or carers are living separately and do not agree on the child's home address they are urged to reach an agreement. If this does not happen the admissions authority will determine the address used for allocating a school place based on the evidence collected.

### Sibling:

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

